

## Background Information

For questions 1,2, and 3, your answers should include convictions resulting from a plea of nolo contendere (no contest), but omit (1) traffic fines of \$300 or less, (2) any violation of law committed before your 16th birthday, (3) any violation of law committed before your 18th birthday if finally decided in juvenile court or under a Youth Offender law, (4) any conviction set aside under the Federal Youth Corrections Act or similar state law, and (5) any conviction for which the record was expunged under Federal or state law.

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1. During the last 10 years, have you been convicted, been imprisoned, been on probation, or been on parole? (Includes felonies, firearms or explosives violations, misdemeanors, and all other offenses.) If "YES," use item 6 to Provide the date, explanation of the violation, place of occurrence, and the name and address of the police department or court involved.

YES             NO

2. Have you been convicted by a military court-martial in the past 10 years? (If no military service, answer "NO.") If "YES," use item 6 to provide the date, explanation of the violation, place of occurrence, and the name and address of the military authority or court involved.

YES             NO

3. Are you now under charges for any violation of law? If "YES," use item 6 to provide the date, explanation of the violation, place of occurrence, and the name and address of the police department or court involved.

YES             NO

4. During the last 5 years, have you been fired from any job for any reason, did you quit after being told that you would be fired, did you leave any job by mutual agreement because of specific problems, or were you debarred from Federal employment by the Office of Personnel Management or any other Federal agency? If "YES," use item 6 to provide the date, an explanation of the problem, reason for leaving, and the employer's name and address.

YES             NO

5. Are you delinquent on any Federal debt? (Includes delinquencies arising from Federal taxes, loans, overpayment of benefits, and other debts to the U.S. Government, plus defaults of Federally guaranteed or insured loans such as student and home mortgage loans.) If "YES," use item 6 to provide the type, length, and amount of the delinquency or default, and steps that you are taking to correct the error or repay the debt.

YES             NO

6. Continuation Space

## Certification/Additional Questions

7. I **certify** that, to the best of my knowledge and belief, all of the information on and attached to this Declaration for Federal Employment, including any attached application materials, is true, correct, complete, and made in good faith. **I understand that a false or fraudulent answer to any question or item on any part of this declaration or its attachments may be grounds for not hiring me, or for firing me after I begin work, and may be punishable by fine or imprisonment. I understand** that any information I give may be investigated for purposes of determining eligibility for Federal employment as allowed by law or Presidential order. **I consent** to the release of information about my ability and fitness for Federal employment by employers, schools, law enforcement agencies, and other individuals and organizations to investigators, personnel specialists, and other authorized employees or representatives of the Federal Government.

**I understand** that for financial or lending institutions, medical institutions, hospitals, health care professionals, and some other sources of information, a separate specific release may be needed, and I may be contacted for such a release at a later date.

7a. Applicant's Signature: \_\_\_\_\_ Date \_\_\_\_\_  
(Sign in ink)