



DEPARTMENT OF VETERANS AFFAIRS
St. Louis Health Care System
#1 Jefferson Barracks Drive
St. Louis, MO 63125-4199

Date:

In Reply Refer to: 657/xxx JB or JC

Name:

Address:

City: State: Zip Code:

Dear

Welcome to the Department of Veterans Affairs. You will be assigned to our facility in _____ Service Line as a WOC Student/Resident (circle one) from _____ to _____ under authority of 38 U.S.C. 7405(a) (1). It is in the interest of the facility to utilize your qualities because of your appropriate credentials to be in the United States through this time frame when no other qualified citizens are available. During your period of affiliation with our facility, you are authorized to perform services as directed by the Director of the Service Line.

In accepting this assignment you will receive no monetary compensation and you will not be entitled to those benefits given to regularly paid employees of the Department of Veterans Affairs, such as leave, retirement, etc. In addition, you agree to adhere to all policies and procedures of the Department of Veterans Affairs as well as those of the Veterans Affairs St. Louis Health Care System.

This agreement may be extended, dependent upon funding and satisfactory performance. This agreement may be terminated at any time by either party by written notice of such intent. Prior to your last working day, you must report to your supervisor to obtain clearance papers to clear the VA St. Louis Health Care System. All VA property issued to you must be returned before you will be cleared.

If you agree to these conditions indicated, please sign, print, and date the statement below and return the letter to your service line.

Sincerely,

Jill M. Vaughn
 Human Resources Manager
 Enclosed

 Ziyad Al-Aly, MD
 Associate Chief of Research and
 Education

 Please indicate your veteran status by circling the appropriate number below.

<p><i>Veteran Status</i></p> <p>1 - Vietnam Veteran *</p> <p>2 - Other Veteran</p> <p>3 - Non-Veteran</p> <p>* For this purpose, a Vietnam Veteran is one with service between August 5, 1964, and May 7, 1975</p>
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Signature: _____
 Print Name: _____
 Date: _____