



DEPARTMENT OF VETERANS AFFAIRS
Medical Center
St. Louis, MO 63125

In reply refer to:

NEWLY HIRED EMPLOYEE:

IF YOU HAVE APPLIED FOR OR HAVE BEEN RECEIVING UNEMPLOYMENT INSURANCE BENEFIT PAYMENTS, IT IS YOUR RESPONSIBILITY, UNDER PENALTY OF THE LAW TO NOTIFY THE APPROPRIATE LOCAL OFFICE, IN WRITING, TO DISCONTINUE THE ISSUANCE OF EMPLOYMENT INSURANCE CHECKS NOW THAT YOU ARE EMPLOYED. FAILURE TO NOTIFY THE STATE AGENCY CAN RESULT IN A PENALTY SUCH AS A FINE, IMPRISONMENT, OR BOTH

I HAVE READ AND UNDERSTAND THE ABOVE STATEMENT

Name (Last) (First) (Middle)

_____/_____/_____
Date